



SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

Meeting to be held in Civic Hall, Leeds on
Monday, 18th July, 2011 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- B Anderson (Chair) - Adel and Wharfedale;
R Grahame - Burmantofts and Richmond Hill;
K Groves - Middleton Park;
M Hamilton - Headingley;
P Harrand - Alwoodley;
G Hyde - Killingbeck and Seacroft;
J Jarosz - Pudsey;
J Marjoram - Calverley and Farsley;
E Taylor - Chapel Allerton;
C Townsley - Horsforth;
N Walshaw - Headingley;

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:- No exempt items on this agenda.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATIONS OF INTEREST

To declare any personal/prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

MINUTES - 20 JUNE 2011

To confirm as a correct record, the minutes of the meeting held on 20 June 2011

1 - 6

7

SOURCES OF WORK AND AREAS OF PRIORITY

To consider a report of the Head of Scrutiny and Member Development on possible areas within the Environmental Services portfolio for the Board to consider in line with its terms of reference.

7 - 10

8

FINANCIAL OUTTURN 2010/11

To consider a report of the Head of Scrutiny and Member Development presenting details of the 2010/11 outturn position for the Environment and Neighbourhoods Directorate

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18

9

WORK SCHEDULE

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44

To consider the Board's work schedule for the forthcoming municipal year.

10

DATE AND TIME OF NEXT MEETING

Monday, 12 September at 10.00 a.m. (Pre-meeting for all Members at 9.30 a.m.)

Agenda Item 6

SCRUTINY BOARD (SAFER AND STRONGER COMMUNITIES)

MONDAY, 20TH JUNE, 2011

PRESENT: Councillor B Anderson in the Chair

Councillors R Grahame, K Groves,
M Hamilton, P Harrand, G Hyde, J Jarosz,
J Marjoram and N Walshaw

1 Chair's Opening Remarks

The Chair welcomed everyone to the first meeting of the Scrutiny Board (Safer and Stronger Communities) of the 2011/12 Municipal Year.

2 Declarations of Interest

Councillors G Hyde and R Grahame declared a personal interest in Agenda Item 12, Inquiry to Review the Establishment of a Shared Service Centre for the Leeds Arms Length Management Organisations (ALMOs) – Draft Final Report, due to their respective positions as Directors of the East North East Homes ALMO Board. Minute No.10 refers.

3 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted on behalf of Councillors E Taylor and C Townsley.

4 Minutes of the Scrutiny Board (Environment and Neighbourhoods) held on 11 April 2011

RESOLVED – That the minutes of the meeting of the Scrutiny Board (Environment and Neighbourhoods) held on 11 April 2011 be confirmed as a correct record.

5 Changes to the Council's Constitution

The report of the Head of Scrutiny and Member Development provided the Board with information on recent amendments to the Council's Constitution, as agreed by Council on 26 May 2011, which directly related to and/or impacted on the work of Scrutiny Boards. The more significant amendments made to the Council's Constitution in relation to the Overview and Scrutiny function were summarised in the report.

Members of the Board were informed of the following main changes:

- There would now be 5 themed Scrutiny Boards that reflected the Boards of the Strategic Partnership.

Draft minutes to be approved at the meeting
to be held on Thursday, 7th July, 2011

- Changes to the Call-In process – this included the requirement to consider the financial consequences of calling in a decision. This will be part of the required pre Call In discussion with the relevant Director or Executive Board Member. It was also noted that any Scrutiny Board Member can be a signatory to a Call In, even if they are a member of the Scrutiny Board considering the Call In.

Members sought further clarification regarding the consideration of the financial consequences of calling-in a decision.

RESOLVED – That the amendments to the Council’s Constitution as outlined in the report be noted.

6 Co-opted Members

The report of the Head of Scrutiny and Member Development sought the Board’s formal consideration for the appointment of co-opted members. Reference was made to the provision in the Council’s Constitution for the appointment of co-opted members.

Members discussed the different options for co-opting members to the Board including appointing co-opted Members for the duration of the Municipal Year or making ad-hoc appointments to provide specialist support and advice on specific inquiries.

RESOLVED - That the Board agrees to appoint co-optees on an ad hoc basis, as and when considered necessary to assist with particular matters or inquiries.

7 Crime and Disorder Scrutiny Joint Protocol

The report of the Head of Scrutiny and Member Development referred to the extended remit of local authorities to scrutinise crime and disorder functions. The Scrutiny Board (Safer and Stronger Communities) had been designated as the Council’s ‘Crime and Disorder Committee’. A copy of the joint protocol between Scrutiny and the local Community Safety Partnership was attached to the report.

Members were informed that any referral of Crime and Disorder matters for scrutiny would be given consideration by this Board and that the Board could also review the work of the Community Safety Partnership.

RESOLVED – That the joint protocol between Scrutiny and the local Community Safety Partnership be noted.

8 Sources of Work and Areas of Priority/Work Schedule

To assist the Board in effectively managing its workload for the forthcoming Municipal Year, the report of the Head of Scrutiny and Member Development provided information and guidance on potential sources of work and areas of

priority within the terms of reference. Copies of the terms of reference along with recent Executive Board minutes and a copy of the Council's Forward Plan were appended to the report.

A further report of the Head of Scrutiny and Member Development requested the Board to consider its work schedule for the forthcoming Municipal Year. A draft work schedule was appended to the report.

The following were in attendance for this item:

- Councillor P Gruen, Executive Member (Neighbourhoods, Housing and Regeneration)
- Neil Evans, Director of Environment and Neighbourhoods
- John Statham, Head of Housing Partnerships
- Martin Dean, Head of Leeds Initiative and International Partnerships

Martin Dean addressed the meeting regarding a particular area of review already outlined within the Board's terms of reference. This related to 'the relationship and respective roles of the City Council and third sector organisations in mitigating the negative effects of the recession on the communities they serve'.

It was reported that there had been a key meeting between the Council and third sector partners in November 2010. As a result, it was noted that a review of the third sector is now underway on behalf of the Strategic Planning and Policy Board to address issues around infrastructure, procurement and commissioning, as well as engagement and capacity building with the third sector.

In response to Members' comments and questions, the following issues were discussed:

- That the review of the third sector needs to identify more clearly how the Council is measuring effectiveness, performance and value for money.
- Concerns that third sector organisations were branching out into other areas outside their expertise in order to attract or receive funding.
- Reference to a piece of work carried out by Leeds Voice on the value of the third sector to the economy of Leeds – it was reflected that having a healthy third sector attracted more business to the City.
- In response to a request for a progress update on the 'What if Leeds?' consultation, it was reported that the Vision for Leeds had been approved by the Leeds Initiative Board and was due to be considered by Executive Board before it went to full Council for approval.

Rather than conduct a separate review, the Board agreed to feed into the existing review of the third sector where appropriate and keep a watching brief of its progress.

The Chair thanked Martin Dean for his attendance.

Draft minutes to be approved at the meeting
to be held on Thursday, 7th July, 2011

Neil Evans addressed the Board on issues relating to Safer Leeds. These included the following:

- That intelligence gathering and sharing mechanisms were undergoing significant change. Particular reference was made to the review of intelligence structures within West Yorkshire Police.
- The Leeds Burglary Reduction Strategy and £1,326,000 being made available through the Community Safety Fund to support the delivery of the Leeds Burglary Reduction Programme.
- Changes in tackling anti-social behaviour by bringing the Council's Anti-Social Behaviour Unit, Police and ALMOs closer together. The Board agreed to keep a watching brief of the effectiveness of this new approach
- Proposals set out within the Police Reform Bill which involves replacing police authorities with directly elected Police and Crime Commissioners and new Police and Crime Panels. It was unclear at this stage how these new roles would relate to the existing Community Safety Partnership and also the Scrutiny function. This was therefore considered a key area for Scrutiny to explore further.

The Board was also informed of issues surrounding housing including changes to the Housing Revenue Account (HRA) and the standard/provision of private rented accommodation across the City.

In response to Members comments and questions, the following issues were discussed:

- Fuel poverty – this was raised as a potential area for Scrutiny. However, clarification was to be sought as to whether this matter came under the remit of this Board.
- Welfare Reform Bill – the implications of this Bill in relation to housing benefit levels
- Creation of a Leeds Enterprise Zone – in developing the new Enterprise Zone, Members emphasised the need to take on board the issues previously raised by Scrutiny around job creation and sustainability in the employment market. It was agreed that this would be relayed back to the Regeneration Scrutiny Board for consideration.
- Private rented sector housing issues – reference was made to the Leeds Landlord Accreditation Scheme and the Private Rented Sector Working Group that worked closely with private landlord representatives. Further issues discussed included licensing of HMOs; the Council's regulatory powers for enforcing health and safety; direct payments of housing benefits to landlords and how to get empty properties back into use.
- Housing Revenue Account (HRA) – It was noted that the Localism Bill included proposals to change the way social housing is funding which involves an end to the current system of Housing Revenue Account Subsidy. A major piece of work was being carried out by the directorate around the implications of this reform.

Members discussed future areas of Inquiry for the Board. The Board agreed to keep a watching brief of the changes underway for improving community safety intelligence functions. At this stage, the Board also agreed to establish working groups to consider possible terms of reference for the following reviews:

- Anti-social behaviour – Councillors Anderson, Groves and Jarosz
- Implications of the Police Reform and Social Responsibility Bill – Councillors Anderson, M Hamilton and G Hyde
- Reform of Council housing finances (Housing Revenue Account) – Councillors Anderson, R Grahame and Hyde
- Private rented sector housing – Councillors Anderson, Groves, M Hamilton and Walshaw
- Implications of the Welfare Reform Bill – Councillors Anderson, Hyde and Jarosz
- Fuel Poverty – Councillors Anderson, R Grahame and Marjoram

It was noted that some of these issues could be linked together. The Principal Scrutiny Adviser was therefore requested to discuss these further with the Chair and to write out to all Board Members to confirm membership of these working groups.

Members were also reminded that further discussion regarding the Board's future work programme would take place with Councillor M Dobson, Executive Member (Environmental Services)

RESOLVED –

- (1) That, where appropriate, the Scrutiny Board feeds into the existing review of the third sector by the Strategic Planning and Policy Board and keeps a watching brief of its progress.
- (2) That the Principal Scrutiny Adviser liaises with the Chair regarding the above working groups and writes to all Board Members confirming membership of these working groups.
- (3) That the Work Schedule be amended in line with today's discussion.

(Councillor M Hamilton joined the meeting at 10.20 a.m. and Councillor Harrand left the meeting at 11.00 a.m. during the discussion on this item. Councillor G Hyde left the meeting at 11.15 a.m. following the conclusion of this item).

9 Inquiry to Review the Establishment of a Shared Service Centre for the Leeds Arms Length Management Organisations (ALMOs) - Draft Final Report

The report of the Head of Scrutiny and Member Development referred to the Inquiry Reviewing the Establishment of a Shared Service Centre for the Leeds Arms Length Management Organisations (ALMOS) carried out by the Scrutiny

Draft minutes to be approved at the meeting
to be held on Thursday, 7th July, 2011

Board (Environment and Neighbourhoods). A copy of the draft final report into the Inquiry along with a summary of the evidence was presented and the Board was requested to agree the final report and recommendations.

RESOLVED –

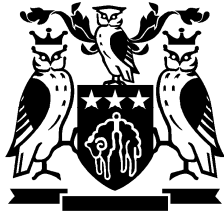
- (1) That the Board's final report and recommendations be agreed.
- (2) That a formal response to the recommendations be produced in line with normal procedures for scrutiny inquiry reports as set out in Scrutiny Procedure Rule 14.1.

10 Date and Time of Future Meetings

Monday, 18 July 2011
Monday, 12 September 2011
Monday, 10 October 2011
Monday, 14 November 2011
Monday, 12 December 2011
Monday, 16 January 2012
Monday, 13 February 2012
Monday, 12 March 2012
Tuesday, 3 April 2012

All meetings commence at 10.00 a.m. with a pre-meeting for Board Members at 9.30 a.m. and are scheduled to be held in the Civic Hall, Leeds.

The meeting concluded at 11.20 a.m.



Report of the Head of Scrutiny and Member Development

Scrutiny Board (Safer and Stronger Communities)

Date: 18th July 2011

Subject: Sources of work and areas of priority for the Scrutiny Board

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1 Purpose of this report

- 1.1 To assist the Scrutiny Board in effectively managing its workload for the forthcoming municipal year, this report provides guidance on possible areas within the Environmental Services portfolio for the Board to consider in line with its terms of reference.

2 Main issues

- 2.1 At its June meeting the Scrutiny Board met with the Director of Environment and Neighbourhoods and the Executive Board Member for Neighbourhoods, Housing and Regeneration to discuss possible areas for the Board to consider as part of its workload for this municipal year. However, consideration of possible areas for Scrutiny within the Environmental Services portfolio was deferred until July.
- 2.2 The Director of Environment and Neighbourhoods will be attending today's meeting to discuss possible areas for Scrutiny within the Environmental Services portfolio. Unfortunately the Executive Board Member for Environmental Services is unable to attend today's meeting. In view of this, the Executive Board Member has provided a written summary of the key areas within his portfolio that Scrutiny may wish to consider this municipal year. This is set out in the attached letter.
- 2.3 The Scrutiny Board Procedure Rules require Scrutiny Boards, before deciding to undertake an inquiry, to consider the current workload of the Scrutiny Board and the available resources to carry out the work.

2.4 In line with its terms of reference, the Board is asked to identify any potential areas of Scrutiny within the Environmental Services portfolio to consider this municipal year.

3 Recommendations

3.1 Members are requested to use the attached information and the discussion with those present at the meeting to

- (a) confirm the areas of Scrutiny within the Environmental Services portfolio for the Board to consider this forthcoming municipal year
- (b) authorise the Chair, in conjunction with officers, to draw up inquiry terms of reference for subsequent approval by the Scrutiny Board.

Background papers

None used

**Labour Councillor Mark Dobson
Garforth and Swillington Ward**

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Your ref

Our ref MD/CD

Date 4th July 2011

Scrutiny Board members
Safer and Stronger Communities

Dear colleague

Firstly, I would like to extend my sincere apologies to you that it is not possible to attend this meeting of scrutiny to discuss the environmental Services portfolio.

The reason for my absence is that I was invited to sit on the interview panel for senior directorate interviews which date unfortunately could not be rearranged.

However, I would like to assure you that as a former Chair of a scrutiny board, I both welcome and value the mechanism of scrutiny and understand the practical, positive results which can be achieved through the process. I would therefore be delighted to be invited to attend any future scrutiny meetings on any issue in my portfolio that you feel could benefit from my attendance.

Looking at my portfolio, there are certainly issues which I believe would benefit from the input of scrutiny.

The first is food waste collections, and how they can be delivered by the Council in the best and most cost effective way.

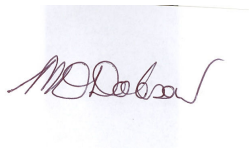
I am also aware that this board has been in recent years one of the driving forces in looking at ways to tackle dog fouling in our city,

This summer we embark on phase 2 of consultation regarding the possibility of introducing further Dog Control Orders. I believe this issue would again benefit from the expertise of scrutiny monitoring and feeding into this progress.

In regard to the Council's residual waste PFI project, I also believe scrutiny could be very beneficial in looking at how the authority communicates and engages with the public on a range of different issues.

I look forward to working with you constructively in the next year.

Yours sincerely



Councillor Mark Dobson
Executive Board Member for Environmental Services

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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Safer and Stronger Communities)

Date: 18th July 2011

Subject: Environment and Neighbourhoods Directorate – 2010/11 outturn position

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1 Purpose of this report

- 1.1 This report presents the 2010/11 outturn position for the Environment and Neighbourhoods Directorate and provides an explanation of budget variations.

2 Introduction

- 2.1 At its June meeting, the Executive Board considered the Council's financial performance for the year ending 31st March 2011. In view of this, the Chair of the Scrutiny Board has requested that details of the 2010/11 outturn position for the Environment and Neighbourhoods Directorate be reported to Scrutiny for consideration.
- 2.2 The following reports have therefore been provided by the Directorate's Head of Finance for the Board's consideration:
- Summary report of the Environment and Neighbourhoods Services – Outturn 2010/11
 - Summary report of the Housing Revenue Account – 2010/11 Outturn
- 2.3 The Director of Environment and Neighbourhoods and the Directorate's Head of Finance have been invited to today's meeting to present the attached information and address any further questions from the Board.

3 Recommendations

- 3.1 Members are asked to comment and note the attached reports.

Background papers

Report of the Director of Resources to Executive Board 22nd June 2011. Financial Performance Outturn 2010/11.

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ENVIRONMENT AND NEIGHBOURHOODS SERVICES - OUTTURN 2010/11

	Net Managed Budget	Variance	Explanation
	£000	£000	
Waste Management	19,672	(914)	Strategy (£714k) - (£257k) is due to staff savings resulting from vacant posts. Revised advisor costs on Waste PFI saved £128k. Additional income received mainly from increased prices for glass and metal (£153k). Further savings derive from reduced Landfill maintenance costs (£71k) and additional income from electricity generation at Gamblethorpe (£44k). Line by line savings of £60k derive from stopping all but essential spend. Operations (£210k) - £52k in staff savings at Household Waste Sites result from a review of cover of vacant posts. Transport savings are (£135k) relating to more efficient use of vehicles and the closure of East Leeds HWSS for refurbishment. Site running costs savings were (£23k).
Streetscene	29,147	1,055	Refuse Collection +£1,085k Of this £1,100k relates to the impact of the slippage in the implementation of the Streetscene change programme. Rising fuel prices cost £57k. Repairs to Vehicles were overspent by £280k, although savings in bin costs of (£59k) and additional income (£35k) offset these pressures. Slippage in the roll out of the Recycling Improvement Plan and the cessation of Garden Waste collections in the prolonged spell of poor weather and other employee cost reductions together all saved (£260k). Street Cleansing (£111k) . Savings on weedspraying (£41k), leasing (£23k) and the external hire of vehicles (£50k) contribute towards this underspend. Anti Graffiti +£83k This variation is mainly as a result of the in year loss of LPSA grant.
HEAS	7,172	(243)	Staffing variations of £319k are mainly due to the in year loss of Government grant (LPSA) . Additional income from pest control (£135k), Area Management and PFI funding (£113k), additional Court Cost income (£40k) combined with line by line savings (£270k) from stopping spending resulted in an overall saving in HEAS..
Car Parking	(7,658)	1,021	Parking income is down by £1,282k. This is due to a combination of reduced PCN income (£126k), delay in bus lane enforcement project (£459k), reduced income from suspended bays of (£105k), delays in the price rise , reduced fee income from both off-street and on street parking and delays in the identification of additional car parking facilities (£592k). Revaluations of NNDR cost £118k, however a combination of staff savings (£287k) along with line by line savings (£100k) have helped offset these income variations.
Sub Total Environmental Service	48,333	919	

ENVIRONMENT AND NEIGHBOURHOODS SERVICES - OUTTURN 2010/11

	Net Managed Budget	Variance	Explanation
	£000	£000	
Community Safety (including Safer Leeds Partnership)	4,045	(86)	Variations in the delivery of targeted staffing efficiencies have been offset by underspends across the service and by the identification of expenditure on CCTV for which it is more appropriate to charge to the Housing Revenue Account.
Regeneration	7,831	495	An overspend on staffing of £500k is largely due to variations in the delivery of targeted staffing efficiencies (£265k) and the costs associated with staff who have been displaced following restructures and who are therefore in managing workforce change (£235k). Of this £208k relates to neighbourhood wardens.
Jobs & Skills	3,103	720	Due to the slippage of the restructuring proposals, there is an anticipated overspend of £520k on staffing. During the year there have been further income reductions of £335k. Of this £274k relates to Yorkshire Forward. The identification of other savings across the service, largely line by line savings has contributed towards offsetting these pressures (£135k)
Community Centres	1,706	(711)	The identification of appropriate charges to the HRA contributes towards the projected underspend.
Housing General Fund	34,468	(298)	During the year the Government announced a further reduction in the contract in respect of the number of asylum seekers from 289 clients per night to 150. In addition the Government terminated the initial accommodation contract at Hillside Induction Centre. These actions resulted in an overall impact of £669k upon the Council. There were further variations in respect of Temporary Accommodation (£124k) and the costs associated with CareRing and Medical Rehousing (£146k). These variations were offset by a combination of savings on the Supporting People programme (£900k) resulting from voids and identified efficiencies, line by line savings of £76k and a review of balance sheet items (£260k).
General Fund Support Services	(350)	(63)	Savings primarily within staffing due to vacant posts
Sub Total Neighbourhood Services	50,803	57	

Directorate Position	99,136	976 Reported to Exec Bd as £1m
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Housing Revenue Account - 2010/11 Outturn

1. Introduction

This report sets out the 2010/11 outturn position for the Housing Revenue Account (HRA) and provides an explanation of significant budget variations.

2. Overall position

As shown in the following table the outturn position on the HRA is an in year surplus of **£113k**. This **£113k** has been added to the HRA General Reserve.

A number of factors have contributed to the year end position. These are as detailed in sections 3 and 4 below.

	Latest Estimate 2010/11 £000	Actual Expenditure 2010/11 £000	Variance £000
<u>Income</u>			
Dwelling Rents	165,514	168,260	-2,746
Other Rents	2,740	2,849	-109
Service Charges	3,943	4,068	-125
Housing subsidy	29,778	25,739	4,039
Recharges	5,512	2,684	2,828
ALMO recharges to capital	18,710	15,380	3,330
Other Income	3,858	5,080	-1,222
Total Income	230,055	224,061	5,994
<u>Expenditure</u>			
Salaries and Wages	4,524	4,129	-395
Premises & repairs	1,314	1,350	36
Supplies & Services	13,370	8,833	-4,537
Transport	111	102	-9
Recharges	15,466	16,736	1,270
ALMO Management Fees	112,696	114,122	1,427
Provisions	2,280	1,807	-473
Revenue Contribution to Capital	4,640	2,769	-1,871
Capital	75,654	72,267	-3,387
Total Expenditure	230,055	222,116	-7,939
Net Expenditure	0	-1,945	-1,945
<u>Appropriation</u>			
Sinking Fund - PFI		573	573
Swarcliffe Access Refusals		348	348
Swarcliffe Environmental Works		-52	-52
Transfer from Reserves - Lifetime Homes PFI		-650	-650
Transfer from ELI reserve		-51	-51
Transfer from General Reserve (Care ring)		-733	-733
Transfer to Care ring Replacement Reserve		657	657
Transfer to HRA/ALMO Capital Reserve		1,740	1,740
Net position HRA	0	-113	-113

3. Key variances - Income

Rental income from dwellings has exceeded the budget by **£2,746k**. This reflects improved void levels, higher levels of stock than anticipated due to the decline in Right to Buy (RTB) sales and improved collection rates. Of this additional income **£2,130k** has been paid to the ALMOs as additional void incentive payments.

Housing subsidy is **£4,039k** less than budget. Of this **£3.3m** is due to the Council's CRI rate reducing from 4.53% when the budget was agreed to 3.75%. This reduction in subsidy is offset by a reduction in capital charges. The balance of **£710k** relates to a repayment to CLG for Housing subsidy overpaid in relation to 2009/10.

Of the net reduction of **£2,828k** in recharges, **£2,931k** is due to the fact that procurement costs associated with the Little London, Beeston Hill and Holbeck and the Lifetime Homes PFI project will not be capitalised.

The allowance to fund the borrowing costs associated with Decent Homes has been passported in full to the ALMOs. At year end the HRA is charged for all HRA/ALMO borrowing and the ALMOs pay back to the HRA the interest charges associated with the borrowing undertaken to fund works in their area. The reduction in the Council's average rate of interest has led to the ALMOs being charged a lower rate of interest than budgeted and is the reason for the shortfall of **£3,330k**.

Other income has increased by **£1,222k** from budget due to a number of key variances. These include additional income from City Development for Telecomm backdated leases (**£370k**), income from Leaseholders (**£200k**) and **£598k** for access refusals in relation to the Swarcliffe PFI scheme. This is transferred to a reserve earmarked for this purpose.

4. Key variances - Expenditure

Savings on salaries and wages (**£395k**) are mainly due to a number of officers taking early retirement during the year and vacancies not being filled. In addition there are savings on training (**£98k**) and Occupational Health (**£12k**).

The position on the supplies and services budget (saving of **£4,537k**) reflects the requirement to show the capital element of the unitary charge payable to the Swarcliffe PFI contractor (**£4,507k**) within the capital expenditure line.

There are however, a number of key variances within the supplies and services budget which contribute to the net saving of **£30k**. These include net savings on PFI consultancy contracts (**£294k**), savings on IT software, office expenses and consumables (**£214k**) savings agreed with the Leeds Tenants Federation (**£44k**) and savings on conferences and catering (**£43k**). Key overspends include increased expenditure on valuations (**£132k**) and insurance (**£477k**) arising from the requirement to fully provide for large claims.

The overspend on recharges (**£1,270k**) can largely be accounted for by the identification of expenditure in the General Fund for which it is more appropriate to recharge the HRA. These areas include mobile CCTV, Community Centres and Housing related support.

Payments to the ALMOs have increased by **£1,427k** due to the ALMOs receiving additional payments for improved performance on voids when compared to budgeted assumptions.

Contribution to provisions is **£473k** less than budgeted with the main variation (**£398k**) relating to the contribution to the bad debt provision

Council on 14th July 2010 agreed that £4.6m should be earmarked for essential asset management work and strategic housing initiatives. Of this **£2,769k** has been utilised in 2010/11. The balance has been transferred to a new ALMO/HRA Capital Reserve (see below).

The **£3.6m** reduction in the cost of capital is due to a combination of a reduction in the Council's average rate of interest on debt and notional cash interest on HRA working balances.

5. HRA Reserves

The table below shows the movement on reserves in year together with the closing HRA General Reserve position of **£4,019k**. Key points to note are as follows:-

- The in year surplus of **£113k** will be transferred to the HRA General Reserve.
- A reserve of **£657k** for the replacement of Care ring equipment is required. This will be funded from the HRA General Reserve.
- The ALMO/HRA Capital Reserve is the balance of the £4.6m subsidy refund which Council on 14th July 2010 agreed should be earmarked for essential asset management work and strategic housing initiatives.
- The contribution to the Swarcliffe PFI Sinking Fund (**£573k**) is required to ensure that the project remains affordable throughout its life and can meet future contractor payments.
- A Swarcliffe Access Refusals reserve has been created. This is to fund future capital works to properties where the current tenant has refused access for works to be carried out. This reserve has been funded via savings on the unitary charge paid to the contractor. It will be used to fund required works once the property becomes void prior to a new tenancy being granted.

Reserves	Opening Reserves 1/4/2010 £000	Transfers out 2010/11 £000	Transfers In 2010/11 £000	Closing Reserves 31/3/2011 £000
HRA General Reserve	4,639	-733	113	4,019
Care Ring Replacement	0	0	657	657
Future of Council Housing in Leeds	90	0	0	90
Contribution to WNWHL Decency Targets	73	0	0	73
ALMO/HRA Capital Reserve	0	0	1,740	1,740
PFI Set up Costs (Structural Surveys)	150	-150	0	0
PFI Set up costs - Lifetime Homes	500	-500	0	0
Affordable Social Housing	800	0	0	800
Underoccupancy	98	0	0	98
Workforce Change (Property Management Services)	480	-51	0	429
Holdsworth Place - land purchase	64			64
Sub Total	6,894	-1,434	2,510	7,970
Swarcliffe PFI Access Refusals	0	0	348	348
Swarcliffe PFI Environmentals	292	-63	11	240
Swarcliffe PFI Sinking Fund	10,946	0	573	11,519
Total	18,132	-1,497	3,442	20,077

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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Safer and Stronger Communities)

Date: 18th July 2011

Subject: Work Schedule

Electoral Wards Affected: All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1 Purpose of this report

- 1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the forthcoming municipal year.

2 Main issues

- 2.1 The attached work schedule reflects the Board's discussion from last month. It also includes traditional items of Scrutiny work, which involves performance monitoring, recommendation tracking and Budget and Policy Framework Plans.
- 2.2 Further to the discussions held today with the Director in relation to the Environmental Services portfolio, Members are now requested to translate the decisions made around the chosen topics for Scrutiny into its work schedule for the forthcoming municipal year.
- 2.3 Attached as Appendix 2 and 3 respectively are also the latest Executive Board minutes and the Council's current Forward Plan relating to this Board's portfolio.

3. Recommendations

- 3.1 Members are asked to:

- Consider the work schedule and make amendments as appropriate.
- Note the Executive Board minutes and Forward Plan

Background papers

None used

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Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	June	July	August
Reducing Burglary	Consider potential scope of review SB 12/06/11 @ 10am		
Anti-social Behaviour	Consider potential scope of review SB 12/06/11 @ 10am		
Streetscene Services	Consider potential scope of review SB 12/06/11 @ 10am – (deferred to July)	Consider potential scope of review SB 18/07/11 @ 10am	
Role of the third sector and Council in mitigating the negative effects of the recession upon communities.	Consider potential scope of review SB 12/06/11 @ 10am		
Board initiated piece of Scrutiny work.	To consider potential areas of review.	Report on the 2010/11 Financial Outturn for Environment and Neighbourhoods. SB 18/07/11 @ 10 am	Review of Private Rented Sector Housing – scoping the review WG 15/08/11 @ 10 am Reform of Council Housing Finances – scoping the review WG 08/08/11 @ 10 am
Crime and Disorder Committee work.	To consider potential areas of review.		
Budget & Policy Framework			
Recommendation Tracking			
Performance Monitoring			

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Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	September	October	November
Reducing Burglary	Presentation on the Burglary Reduction Strategy. SB 12/09/11 @ 10 am		
Anti-social Behaviour			
Streetscene Services			
Role of the third sector and Council in mitigating the negative effects of the recession upon communities.			
Board initiated piece of Scrutiny work.	Review of Private Rented Sector Housing – Agree terms of reference SB 12/09/11 @ 10 am Reform of Council Housing Finances – Agree terms of reference SB 12/09/11 @ 10 am		
Crime and Disorder Committee work.			
Budget & Policy Framework Plans			
Recommendation Tracking	Gypsy and Travellers Site Provision in Leeds SB 12/09/11 @ 10 am	Offender Management SB 10/10/11 @ 10 am	
Performance Monitoring		Quarter 2 performance report SB 10/10/11 @ 10 am	

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Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	December	January	February
Reducing Burglary			
Anti-social Behaviour			
Streetscene Services			
Role of the third sector and Council in mitigating the negative effects of the recession upon communities.			
Board initiated piece of Scrutiny work.			
Crime and Disorder Committee work.	Reviewing the implications of the Police Reform and Social Responsibility Bill/Act 2010-11 – scoping the review WG to be arranged.		
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

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Key: SB – Scrutiny Board (Safer and Stronger Communities) Meeting

WG – Working Group Meeting

Scrutiny Board (Safer and Stronger Communities) Work Schedule for 2011/2012 Municipal Year

Area of review	Schedule of meetings/visits during 2011/12		
	March	April	May
Reducing Burglary			
Anti-social Behaviour			
Streetscene Services			
Role of the third sector and Council in mitigating the negative effects of the recession upon communities.			
Board initiated piece of Scrutiny work.			
Crime and Disorder Committee work.			
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring			

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EXECUTIVE BOARD

WEDNESDAY, 22ND JUNE, 2011

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
R Finnigan, S Golton, P Gruen, R Lewis,
A Ogilvie and L Yeadon

1 Exempt Information - Possible Exclusion of the Press and Public RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendices 1 – 5 to the report referred to in Minute No. 5, under the terms of Access to Information Procedure Rule 10.4(5) and on the grounds that the appendices detail legal advice and related correspondence. As there is potential for legal action to be initiated by any of the interested parties, in that context, the public interest in allowing access to the specific legal advice to and analysis of the present position by Council officers, is outweighed by the need for the Council to be able to respond appropriately to any potential future legal challenge. Therefore, the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.
- (b) The appendix to the report referred to in Minute No. 24, under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the fact that it contains information and financial details which, if disclosed would adversely affect the business of the Council and may also adversely affect the business affairs of the other parties concerned.

2 Late Items

The Chair admitted to the agenda the following late items of business:

- (a) Proposed Aire Valley Leeds Enterprise Zones (Minute No. 26 refers)
Whilst the decision of the Local Enterprise Partnership on the 15th June 2011 to submit the Aire Valley Leeds proposal to Government as the Leeds City Region Enterprise Zone had been taken after the publication of the Executive Board agenda, it was determined essential that this matter was considered by the Board at the earliest opportunity in order to keep the Board informed of the progress made on this issue,

Draft minutes to be approved at the meeting
to be held on Wednesday, 27th July, 2011

whilst also seeking the Board's endorsement to the approach taken and obtaining support for the further work required to deliver an Enterprise Zone in Aire Valley Leeds.

(b) Closure of East Leeds Leisure Centre and Middleton Pool and Reduced Opening Hours of Garforth Squash and Leisure Centre (Minute No. 16 refers)

The report was not available for inclusion within the agenda papers, as the formal responses from the relevant directorate to the Scrutiny Board's proposals were being compiled at that time. However, it was determined necessary that Executive Board consider the responses to the Scrutiny Board's recommendations at the earliest opportunity, following the conclusion of the scrutiny inquiry.

(c) Grants to Culture and Sport Related Organisations (Minute No. 18 refers)

The report was not available for inclusion within the agenda papers, as the formal responses from the relevant directorate to the Scrutiny Board's proposals were being compiled at that time. However, it was determined necessary that Executive Board consider the responses to the Scrutiny Board's recommendations at the earliest opportunity, following the conclusion of the scrutiny inquiry.

(d) Response to the Review of Home Farm, Temple Newsam – Scrutiny Inquiry Report (Minute No. 17 refers)

The report was not available for inclusion within the agenda papers, as the formal responses from the relevant directorate to the Scrutiny Board's proposals were being compiled at that time. However, it was determined necessary that Executive Board consider the responses to the Scrutiny Board's recommendations at the earliest opportunity, following the conclusion of the scrutiny inquiry.

(e) Little London and Beeston Hill and Holbeck PFI Housing Project – Value for Money (VFM) Review and Final Business Case Update (Minute No. 29 refers)

The report was not available for inclusion within the agenda papers, as the correspondence from the Homes and Communities Agency confirming that the project had passed the Value for Money test, subject to some amendments, was not received until the 20th June 2011, and it was deemed necessary that Executive Board be formally provided with the latest position at the earliest opportunity.

3 Declaration of Interests

Councillor A Carter declared a personal interest in the item entitled, 'Local Sustainable Transport Fund Bid for West Yorkshire', due to being a member of the West Yorkshire Integrated Transport Authority (Minute No. 23 refers).

Further declarations of interest were made at a later point in the meeting (Minute Nos. 12 and 17 refer).

4 Minutes

RESOLVED – That the minutes of the meeting held on 18th May 2011 be approved as a correct record.

ADULT HEALTH AND SOCIAL CARE

5 Neighbourhood Network Update

Further to Minute No. 34, 21st July 2010, the Director of Adult Social Services submitted a report providing an account of the negotiations held to date in line with the resolutions of the Executive Board in July 2010 in respect of Neighbourhood Networks, detailing the outcome of those negotiations, whilst also providing a recommendation on a potential way forward based upon legal advice obtained by the Council.

Correspondence received from the solicitors acting on behalf of Leeds Irish Health and Homes had been circulated to Board Members for their consideration prior to the meeting, with separate correspondence from the Chief Executive of the same company being tabled at the meeting.

The report provided details of the equality impact assessment which had been undertaken in respect of the original tendering exercise.

Following consideration of Appendices 1,2,3,4 and 5 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(5), which was considered in private at the conclusion of the meeting, it was

RESOLVED -

- (a) That no contract (advertised under the overall tendering of Neighbourhood Network services in 2009/10) be awarded for the provision of Neighbourhood Network services in relation to those 5 areas of East Leeds specified in this report, namely Burmantofts, South Seacroft, Swarcliffe, Richmond Hill and Crossgates and District.
- (b) That the commencement of a renewed tendering exercise for the provision of Neighbourhood Network services in relation to those areas of East Leeds specified in the submitted report be approved.
- (c) That the tendering exercise be constructed in such a way as to take account of the lessons learnt in the original tender process, the analysis of the current position as set out in confidential Appendix 4 and arising from the specialist legal advice contained within exempt Appendix 3 to the submitted report.
- (d) That it be noted that the services currently being delivered will continue through an extension of existing contracts to 31st March 2012, pending the outcome of resolutions (b) and (c) above.

RESOURCES AND CORPORATE FUNCTIONS

6 Financial Performance - Outturn 2010/2011

The Director of Resources submitted a report setting out the Council's financial outturn position for 2010/11, including both revenue and capital elements, in addition to the Housing Revenue Account. In addition, the report covered revenue expenditure and income compared to the budget, reported on the outturn for Education Leeds and the ALMOs, highlighted the position regarding other key financial health indicators and invited the Board to consider the approval, creation and usage of the Council's reserves.

The Board thanked all of those officers who had been involved in managing the financial performance of the Council throughout the 2010/11 financial year and into 2011/12.

In response to Members' enquiries regarding the issue of car parking charges, the Board noted that a further report regarding car parking policy was scheduled to be submitted to the September Board meeting.

RESOLVED -

- (a) That the contents of the submitted report be noted.
- (b) That the creation of an earmarked reserve for an early leavers scheme in 2011/12 be approved.
- (c) That the earmarked reserves, as detailed within Appendix 2 of the submitted report, be approved.
- (d) That the immediate release of £12,400,000 earmarked reserves as detailed in paragraph 6.9 of the submitted report be approved.

7 Financial Health Reporting 2011/2012

The Director of Resources submitted a report providing information as to both the context and arrangements for the reporting of the Council's financial health during 2011/2012.

In response to Members' enquiries regarding the timescales for reporting the Council's financial health to the Board, the Director of Resources undertook to ensure that each update report would contain the most up to date information possible.

RESOLVED – That the proposals for financial health reporting in 2011/2012, as detailed within the submitted report, be approved.

8 New Vision and Strategic Plans

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report outlining the key stages of the development of several of the Council's important plans, including consultation undertaken with the public and with partners, detailing how due regard needed to be given to equality and diversity in preparing them, whilst presenting the plans

themselves for consideration and endorsement prior to formal approval by Full Council.

The Chief Executive provided details of the changes which had been made to the city and council planning and partnership framework and highlighted the introduction of an outcomes based accountability approach which had been incorporated into the strategic planning and performance management arrangements.

The Board thanked all of those officers and partners who had been involved in the compilation of the Vision for Leeds 2011-30, the City Priority Plan 2011-15 and the Council Business Plan 2011-15.

The report provided details of the Equality, Diversity, Cohesion and Integration Impact Assessment which had been undertaken in respect of the New Vision and Strategic Plans.

RESOLVED -

- (a) That the Vision for Leeds 2011 to 2030, City Priority Plan 2011 to 2015 and the Council Business Plan 2011 to 2015, as attached at appendix 1 to the submitted report, be endorsed.
- (b) That Members of Full Council be recommended to approve the Vision for Leeds 2011 to 2030, City Priority Plan 2011 to 2015 and the Council Business Plan 2011 to 2015 at their meeting on 13th July 2011.
- (c) That Members of Full Council be recommended to authorise Executive Board to make "in-year" amendments to these plans as may be necessary.
- (d) That the Assistant Chief Executive (Planning, Policy and Improvement) be authorised to complete the plans with any outstanding information prior to their submission for approval to Full Council on 13th July 2011.
- (e) That a report be submitted to a future meeting of the Board in respect of the outcome based accountability approach being incorporated into the strategic planning and performance management arrangements.

(The matters referred to in this minute being matters reserved to Council were not eligible for Call In)

CHILDREN'S SERVICES

9 Children's Services Improvement Update Report

The Director of Children's Services submitted a report providing the Board with an update on the improvement activity that was continuing across children's services in Leeds. The report particularly focussed upon the wider context, in view of a number of significant policy developments which had taken place, improvement and inspection activity and the Children's Services Transformation Programme.

Members were provided with responses to enquiries raised regarding the replacement of the Electronic Social Care Recording system for Children's Services.

In response to enquiries, the Director of Children's Services undertook to provide Members with a timetable detailing the proposed schedule for the roll out to a locality level of the outcomes based accountability methodology.

RESOLVED - That the contents of the submitted report be noted and that the continuing direction of travel across children's services in Leeds along with the preparations being undertaken for a possible announced inspection during summer 2011 be supported.

10 Children & Young People's Plan 2011-2015

The Director of Children's Services submitted a report presenting the final version of the Children & Young People's Plan (CYPP) and seeking endorsement and support for the important statement of outcomes, priorities and indicators which had been agreed by all the Children Leeds partners as the framework for improving outcomes.

The report provided details of the Equality, Diversity, Cohesion and Integration Impact Assessment which had been undertaken in respect of the strategic planning approach and City Priority Plans.

RESOLVED –

- (a) That the Children and Young People's Plan 2011-15, as attached at appendix 1 to the submitted report, be endorsed and supported, subject to formal approval by full Council on 13 July 2011.
- (b) That Executive Board Members contribute towards the delivery of the CYPP by using the CYPP 2011-15 as a key criterion in their scrutiny and evaluation of all issues relating to children and young people.

(The matters referred to in this minute being matters reserved to Council were not eligible for Call In)

11 Annual Review of the Fostering and Adoption Statements of Purpose

The Director of Children's Services submitted a report presenting for approval the revised statements of purpose for Leeds City Council's Fostering and Adoption Services.

RESOLVED - That the Statements of Purpose for both the Fostering and Adoption Services for Leeds City Council be approved.

12 Design and Cost Report for E-ACT Leeds East Academy, Submission of Stage 0 Proposal to Partnerships for Schools and Disposal of Parklands Leasehold at Nil Consideration

The Director of Children's Services submitted a report which sought approval to submit the Confirmation of Procurement Approval (Stage 0) Document to

Draft minutes to be approved at the meeting
to be held on Wednesday, 27th July, 2011

the Partnerships for Schools (Pfs), for the injection of funding and 'Authority to Spend' for E-ACT Leeds East Academy (BSF Wave 1, Phase 5). In addition, the report also sought the relevant approvals in respect of the disposal of the leasehold interest of Parklands Girls' High School at nil consideration.

Copies of the document entitled, 'Confirmation of Procurement Approval for Subsequent Phases in a BSF Wave (Stage 0)' had been provided to Board Members as part of their agenda packs.

The report advised that an Equality, Diversity, Cohesion and Integration Screening form had been completed for the project, which determined that it was not necessary to carry out a formal impact assessment.

RESOLVED –

- (a) That the submission of the Stage 0 proposal to Partnerships for Schools be approved.
- (b) That the injection of £5,253,100 into scheme 16155 - E-ACT East Leeds Academy into the Council's capital programme be approved, and that the Authority to Spend this additional funding also be approved.
- (c) That the disposal of the leasehold interest of Parklands Girls' High School at nil consideration be approved.

(Councillors Gruen and Finnigan both declared personal interests in this item due to being members of Plans Panel (East))

LEISURE

13 Response to Deputation to Council: Friends of Bramley Baths

The Acting Director of City Development submitted a report in response to the deputation to Council on 6th April 2011 regarding the reduction of hours at Bramley Baths.

The report provided details of the outline Equality, Diversity, Cohesion and Integration Impact Assessment had been conducted.

RESOLVED -

- a) That the response to the deputation from the Friends of Bramley Baths be noted.
- b) That the process of advertising for expressions of interest in the Community Asset Transfer of this site, on the terms as described within the submitted report, be approved.

14 Response to Deputation to Council: West Riding Track League

The Acting Director of City Development submitted a report in response to the deputation to Council on 6th April 2011 from the West Riding Track League

Draft minutes to be approved at the meeting
to be held on Wednesday, 27th July, 2011

highlighting the League's success over the last 65 years, whilst also seeking Council support for the future of league and grass track racing on the historic track at Roundhay Park.

The report provided details of the Equality Impact Assessment Screening Form which had been completed in respect of this matter.

RESOLVED - That the response detailed within the submitted report to the West Riding Track League's deputation to Council of 6th April 2011 be noted and endorsed.

15 Mercury Abatement Works - Rawdon Crematoria: Capital Scheme No. 16194

Further to Minute No. 68, 25th August 2011, the Acting Director of City Development submitted a report advising Members of the current position with regard to facilitating the installation of cremators with mercury filtration equipment at Rawdon crematorium and requesting that Members authorise the letting of the works contract and the incurring of expenditure of £1,645,050, including fees from existing budget provision.

RESOLVED -

- a) That the works planned for Rawdon Crematorium be noted.
- b) That the award of the design and build contract in the sum of £1,445,050 be authorised.
- c) That authority to spend up to £1,645,050 on the scheme, including fees, be authorised.

16 Closure of East Leeds Leisure Centre and Middleton Pool and Reduced Opening Hours of Garforth Squash and Leisure Centre

The Head of Scrutiny and Member Development submitted a report inviting the Board to consider the recommendations of the former Scrutiny Board (City Development) following the Scrutiny Board's consideration of issues relating to proposals regarding the closure of East Leeds Leisure Centre, Middleton Pool and the reduction in operating hours at Garforth Squash and Leisure Centre.

Councillor J Procter, the Chair of the former Scrutiny Board (City Development) attended the meeting to present the Board's findings.

Copies of the report had been circulated to Board Members prior to the meeting for their consideration.

RESOLVED –

- (a) That it be noted that the former Scrutiny Board (City Development) recommends that any proposals to reduce services should be fully consulted upon before the matter is referred to Executive Board for determination.

- (b) That it be noted that the former Scrutiny Board (City Development) opposes the reduction in operating hours at Garforth Squash and Leisure Centre and the proposed Community Asset Transfer to the School Partnership Trust and the closure of East Leeds Leisure Centre and Middleton Pool.

17 Response to the review of Home Farm Temple Newsam Scrutiny Board Inquiry

The Head of Scrutiny and Member Development submitted a report inviting the Board to consider the recommendations of the former Scrutiny Board (City Development) following the conclusion of the Scrutiny Board's inquiry entitled, 'Review of Home Farm, Temple Newsam'.

Councillor J Procter, the Chair of the former Scrutiny Board (City Development) attended the meeting to present the Board's findings.

Copies of the report and accompanying documents had been circulated to Board Members prior to the meeting for their consideration.

RESOLVED – That the recommendations of the former Scrutiny Board (City Development) and the directorate responses be noted, with a further report being submitted to a future meeting of the Board in order to further consider ways in which the operation of Home Farm can be developed in the future.

(Councillor Wakefield declared a personal interest in this item, as a member of Meanwood Valley Urban Farm)

18 Grants to Culture and Sport Related Organisations

The Head of Scrutiny and Member Development submitted a report inviting the Board to consider the recommendations of the former Scrutiny Board (City Development) following the Scrutiny Board's consideration of issues relating to proposals regarding changes by the Arts Council and West Yorkshire Grants to their approach towards grant making.

Councillor J Procter, the Chair of the former Scrutiny Board (City Development) attended the meeting to present the Board's findings.

Copies of the report and accompanying documents had been circulated to Board Members prior to the meeting for their consideration.

RESOLVED – That the recommendations of the former Scrutiny Board (City Development) and the directorate responses be noted.

DEVELOPMENT AND THE ECONOMY

19 Response to Deputation to Council: West Park Residents Association

The Acting Director of City Development submitted a report in response to the deputation to Council on 6th April 2011 from the West Park Residents' Association regarding the future use of the centre.

The report provided details of the An Equality, Diversity, Cohesion and Integration impact assessment scheduled to be carried out as part of the options appraisal.

RESOLVED -

- (a) That the response to the deputation from the West Park Residents' Association be noted.
- (b) That officers be authorised to undertake an options appraisal in order to determine the future of the building and the future location of services currently provided on site, with the outcomes from the options appraisal being reported back to Executive Board with recommendations later in the year.

20 Response to Deputation to Council: Danoptra Ltd.

The Acting Director of City Development submitted a report in response to the deputation to Council on 6th April 2011 from Danoptra Ltd. regarding the draft Horsforth and Cragg Hill Conservation Area Appraisal and Management Plan.

RESOLVED - That the contents of the submitted report be noted.

21 Response to Deputation to Council: Leeds Students' Unions

The Acting Director of City Development submitted a report in response to the deputation to Council on 6th April 2011 from Leeds Student Unions regarding the proposed Article 4 Direction affecting Houses of Multiple Occupation (HMOs).

RESOLVED –

- (a) That the content of the submitted report which responds to issues raised by the Leeds Student Unions in relation to the proposed Article 4 Direction be noted.
- (b) That a report be submitted to a future meeting outlining the response to the Article 4 Direction consultation.

22 Housing Appeals - Implications of the Secretary of State's Decision relating to Land at Grimes Dyke, East Leeds

The Acting Director of City Development submitted a report providing an update on the outcome of an appeal relating to a substantial greenfield housing site at Grimes Dyke, East Leeds. The report noted that the decision taken by the Secretary of State followed a series of similar cases determined by individual inspectors and invited consideration of the consequences arising from the decision in terms of the Council's approach towards similar greenfield developments in the future.

Members highlighted the need for an all party lobbying exercise to be undertaken in order to relay the Council's concerns in respect of this matter to the Minister for Housing and Local Government, with enquiries being made as to the possibility of involving other Local Authorities who were in a similar position.

Having highlighted the importance of maintaining the current balance between greenfield sites and urban settlements across the city, the Chief Executive highlighted the need for officers and Members to engage further with developers in order to move forward on this matter.

RESOLVED -

- (a) That the outcome of the appeal at Grimes Dyke and the consequences for Council policy, as set out within the submitted report, be noted.
- (b) That the release of all the Phase 2 and 3 housing allocations in the UDP be agreed, subject to proposals coming forward being otherwise acceptable in planning terms.
- (c) That the withdrawal from the appeal on land at Whitehall Road, Drighlington, be agreed.
- (d) That approval be given to the Regional Spatial Strategy providing the basis for assessing the 5 year land supply pending the Core Strategy.
- (e) That the Prospectus, attached as Appendix A to the submitted report, be endorsed as the basis for informal consultation on the Core Strategy housing issues.
- (f) That Scrutiny Board (Regeneration) be invited to review and report on the population and household projection information that will underpin the Core Strategy, in addition to the land banking practices of developers, with such a review being undertaken as a matter of urgency in order to enable progress to be maintained according to the Core Strategy timetable, with the outcomes from the review being submitted to the Executive Board in due course.
- (g) That an all party lobbying exercise be undertaken in order to relay the Council's concerns in respect of this matter to the Minister for Housing and Local Government.

(The matters referred to in this minute were not eligible for Call In as there was a further, similar appeal case for which evidence was due, and it was important that the Council's approach towards that case was established and confirmed at the earliest opportunity).

23 Local Sustainable Transport Fund Bid for West Yorkshire

The Acting Director of City Development submitted a report providing details of the bid which had been prepared and submitted to the Department for Transport regarding the Local Sustainable Transport Fund project for West Yorkshire.

RESOLVED -

- (a) That the preparation of funding bids for the Local Sustainable Transport Fund and the submission of a Large Project bid made to the Government on 6th June 2011 be noted.
- (b) That the decision made by the West Yorkshire Integrated Transport Authority Executive (Appointed Members) taken on 3rd June 2011 to approve the bid be noted.
- (c) That it be noted that the Council is a partner in a separate Thematic bid for travel to school, led and submitted by Sustrans in partnership with a consortium of local authorities.

24 Elland Road Masterplan

The Acting Director of City Development submitted a report providing an update on the progress made in respect of the Elland Road Masterplan since its inclusion within the Informal Planning Statement for Elland Road, the acquisition of the Castle Family Trust land, developments regarding a potential park and ride facility and the sale of the former Greyhound Stadium. The report also sought approval of the revised Heads of Terms with the operator of the proposed ice rink on Elland Road, whilst also seeking an injection from the Capital Programme into the proposed realignment of Lowfields Road.

Following consideration of the Appendix to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED -

- (a) That the continuing development of the Informal Planning Statement through the acquisition of the Castle Family land and the sale of the Greyhound Stadium to the West Yorkshire Police Authority for their new divisional headquarters be noted.
- (b) That the revised Heads of Terms and additional 6 month exclusivity period to the ice rink operator, as identified within the exempt appendix to the submitted report, be approved.
- (c) That approval be given to the injection of £500,000 from the Capital Programme as a contribution towards the implementation of the masterplan, allowing for the realignment of Lowfields Road on the terms identified within the exempt appendix to the submitted report.

25 Rugby League World Cup 2013

The Acting Director of City Development submitted a report providing details of the 2013 Rugby League World Cup (RLWC) and the bidding process for potential Host Cities. In addition, the report sought approval for the submission of a final bid and provided details on the role of a consortium who would lead on RLWC activity.

Members thanked officers for the work which had been undertaken on this matter to date, given the restricted timescales involved.

The report provided details of the Equality, Diversity and Cohesion and Integration Impact Assessment (EDCI) which had been undertaken in respect of the bid process and of Leeds hosting the event.

RESOLVED –

- (a) That the contents of the submitted report be noted.
- (b) That approval be given for Leeds to submit a bid to be a Host City for the Rugby League World Cup 2013 on July 15th 2011.
- (c) That the requirement for the consortium to take responsibility for the Rugby League World Cup bid and subsequent World Cup related activity be noted.
- (d) That approval be given for the consortium to progress contractual and commercial discussions with the Rugby Football League and for officers to report back to Executive Board with requirements once contractual and commercial details are known.

(The matters referred to in this minute were not eligible for Call In due to the imminent deadline for the submission of the final bid to become a Host City for the 2013 Rugby League World Cup)

26 Proposed Aire Valley Leeds Enterprise Zone

The Acting Director of City Development submitted a report advising of the submission to the Local Enterprise Partnership Board of the proposal for an Enterprise Zone in Leeds, welcoming the subsequent decision of the Local Enterprise Partnership Board and seeking endorsement to the approach taken and support for the further work required to deliver an Enterprise Zone in Aire Valley Leeds.

Copies of the report and accompanying documents had been circulated to Board Members prior to the meeting for their consideration.

The Board emphasised the significance of the Enterprise Zone as a catalyst for growth throughout the whole of the Leeds City Region (LCR). In addition, Members highlighted the need to support each partner Local Authority within the LCR to help them deliver their strategic priorities, as this would be to the benefit of the whole of the region and underlined the important role that the Local Enterprise Partnership would play in this process.

RESOLVED –

- (a) That the recommendation of the Local Enterprise Partnership Board be welcomed and that the further development of the Aire Valley Leeds Enterprise Zone proposal for submission to Government be agreed.

- (b) That the preparation of a Local Development Order be agreed, with the details of which being reported to Executive Board for approval.

NEIGHBOURHOODS, HOUSING AND REGENERATION

27 Assistance to Vulnerable Households: the business case for unsupported borrowing to fund equity release loans to vulnerable households

The Director of Environment and Neighbourhoods submitted a report outlining proposals regarding a financial model which would enable Leeds City Council to deliver unsupported borrowing for the provision of equity loans to vulnerable households.

The report provided details of the Equality, Diversity and Community Cohesion Impact (EDCI) screening form which had been completed in respect of this matter.

RESOLVED - That approval be given to the proposal to introduce an equity release loans scheme for vulnerable home owners, funded through unsupported borrowing, with the redeemed Leeds Loans used to subsidise costs, up to a limit of £500,000 per annum based upon the model set out within the submitted report for up to the next 4 years, subject to annual review of the scheme, in order to minimise the risk to the Council.

28 Reducing Reported Burglary in Leeds

The Director of Environment and Neighbourhoods submitted a report providing an overview of the burglary problem in Leeds and outlining the key drivers in relation to this offence. In addition, the report sought agreement to the Leeds Burglary Reduction Strategy and approval to the allocation of £1,326,000 made available through the Community Safety Fund to support the delivery of the Leeds Burglary Reduction Programme.

In response to Members' enquiries, officers undertook to provide Board Members with the burglary statistics broken down by Ward.

RESOLVED –

- (a) That the Leeds Burglary Reduction Strategy be agreed.
- (b) That the allocation of £1,326,000 of resources made available through the Community Safety Fund to support the delivery of the Leeds Burglary Reduction Programme be approved.
- (c) That the annual funding allocations currently assigned to the Community Safety Fund for 2011/12 and 2012/13 be amended to make this more evenly split across the two financial years and aligned to the Burglary Reduction Programme, as outlined within section 5 of the submitted report.

- (d) That a further report on the progress made to reduce domestic burglary be submitted to the Board in one year (June 2012).

29 Little London and Beeston Hill & Holbeck PFI Housing Project - Value For Money Review and Final Business Case

The Director of Environment and Neighbourhoods submitted a report informing the Board of the progress made to date on the Little London and Beeston Hill and Holbeck PFI Housing Project, whilst focussing upon the status of the project in relation to the Department for Communities and Local Government's Value for Money assessment of the programme and the remaining approval processes and likely timetable.

Copies of the report and accompanying documents had been circulated to Board Members prior to the meeting for their consideration.

RESOLVED -

- (a) That the contents of the submitted report be noted.
- (b) That the positive outcome for the project with regard to the Department for Communities and Local Government's Value for Money review be noted.
- (c) That the impact of delays on the project and the likely programme to the financial close be noted.
- (d) That a further, more detailed report be submitted to the Board on 27th July 2011 in order to confirm the final proposed scope and affordability of the project for further approval by the Government.

DATE OF PUBLICATION: 24TH JUNE 2011

LAST DATE FOR CALL IN OF ELIGIBLE DECISIONS: 1ST JULY 2011 (5.00 P.M.)

(Scrutiny Support will notify Directors of any items called in by 12.00noon on 4th July 2011)

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**FORWARD PLAN OF KEY DECISIONS
(Relevant to Safer and Stronger Communities
Scrutiny Board)**

1 July 2011 – 31 October 2011

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
ALMO / BITMO Wide Quality Gas Audits Key decision to approve new contract	Director of Environment and Neighbourhoods ()	1/7/11	With ALMO's / BITMO	Proposed new contract	Director of Environment and Neighbourhoods paul.m.clarke@leeds.gov.uk
Responsive Repairs and Gas Maintenance Contracts in Belle Isle Approval of Award of Responsive Repairs and Gas Maintenance Contracts in Belle Isle	Director of Environment and Neighbourhoods ()	1/7/11	BITMO Board and Middleton Park Ward Members	The report to be issued to the decision maker with the agenda for the meeting	chris.simpson@leeds.gov.uk
City Wide Almo properties for Asbestos Removal Key decision to approve new contract	Director of Environment and Neighbourhoods ()	1/7/11	With Almo's	Proposed new contract	paul.clarke@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Arms Length Management Organisations (ALMOs) Arms Length Management Organisations (ALMOs) and Belle Isle Tenant Management Organisation - 2010/11 achievement report.	Executive Board (Portfolio: Neighbourhoods, Housing and Regeneration)	27/7/11	ALMO's will cover in the individual reports	The report to be issued to the decision maker with the agenda for the meeting	Maureen Boyle maureen.boyle@leeds.gov.uk
Grounds Maintenance Contract Grounds Maintenance Tender Evaluation – recommendation on award of contract	Executive Board (Portfolio :Neighbourhoods, Housing and Regeneration)	27/7/11	n/a	The report to be issued to the decision maker with the agenda for the meeting	Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Seek permission to award up to two contracts for the Domestic Violence Refuge and IDVA/Outreach Services following identification of successful organisation(s) through the completion of a competitive tendering exercise</p> <p>Authorisation to award up to two contracts for the Domestic Violence Refuge and IDVA/Outreach Services, to the successful organisation(s) following completion of the competitive tender exercise.</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>1/8/11</p>	<p>n/a</p>	<p>Report to be presented to E&N Delegated Decision Panel</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>